

**VILLAGE OF HEISLER**  
**REGULAR COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE**  
**August 21, 2025 @ 6:00P.M.**

**PRESENT:** Brandon Martz Mayor  
Beverly Kovacs Councillor  
Heidi Rohe Chief Administrative Officer  
Nadine Doege Administrative Assistant

**SENT REGRETS:** Mike Stewart Deputy Mayor

**GUEST/RESIDENT:** NONE

**CALL TO ORDER:** Mayor Martz called the meeting to order at 6:00p.m.

**ADOPTION OF AGENDA**

**Motion 25-08-136** Moved by Councillor Kovacs to adopt the agenda including additions as presented.

Additions:

9.3 Animal CrueAbuse Complaint

12.12 Stewart Streee Alley Swale

12.13 ATCO Franchise Fee 2026

**CARRIED**

**MINUTES:**

**Motion 25-08-137** Moved by Councillor Kovacs that Council passes a resolution to adopt the minutes from the July 24, 2025 regular council meeting.

**CARRIED**

**DELEGATION:** NONE

**PUBLIC HEARING:** NONE

**BYLAWS:**

**Bylaw #560-25 Noise Control Bylaw**

**Motion 25-08-138** Moved by Mayor Martz that Heisler Council gives first reading to Bylaw #560-25 Noise Control Bylaw.

**CARRIED**

**Motion 25-08-139** Moved by Councillor Kovacs that Heisler Council gives second reading to Bylaw #560-25 Noise Control Bylaw.

**CARRIED**

**Motion 25-08-140** Moved by Mayor Martz that Heisler Council gives unanimous consent to proceed to third and final reading of Bylaw #560-25 Noise Control Bylaw.

**CARRIED**

**Motion 25-08-141** Moved by Mayor Martz that Heisler Council gives third and final reading to Bylaw #560-25 Noise Control Bylaw.

**CARRIED**

**Policies:** NONE

**New Business:**

**Weeds in Playground Complaint**

**Motion 25-08-142** Moved by Mayor Martz that Council makes a motion to accept the complaint as information, and to ask that the CAO mail out a letter to resident regarding complaint about weeds in playground, and that this matter was forwarded to our Public Works Department to be addressed.

**CARRIED**

**Heisler Library Board Member Term Correction**

**Motion 25-08-143** Moved by Councillor Kovacs that Heisler Council rescinds Motion 25-05-083:

*Moved by Councillor Kovacs that Heisler Council appoints Carmen Stephen as a Heisler Library Member for the term to 2028-08-24.*

**CARRIED**

**Motion 25-08-144** Moved by Councillor Kovacs that Heisler Council appoints Carmen Stephen as a Heisler Library Member for the term to 2028-05-22.

**CARRIED**

**Animal Abuse Complaint**

**Motion 25-08-145** Moved by Councillor Kovacs that Heisler Council makes a motion to take action and instructs CAO to warn the public in the Village of Heisler Newsletter about animal abuse that has taken place and to remind residents of the serious implications of cruelty towards animals.

**CARRIED**

**Councillor Reports**

**Motion 25-08-146** Moved by Councillor Kovacs that Heisler Council accepts Councillor Kovacs Library and Hall Board meeting verbal report and the Public Works Foreman August 2025 work report as presented.

**CARRIED**

**CAO Report and Action List**

**Motion 25-08-147** Moved by Mayor Martz that Heisler Council reviews the Action List from July 24, 2025 regular Council meeting and

CAO written report from July 2025 and approves as information.

**CARRIED**

**FINANCIALS**

**Financial Statement for July 2025**

**Motion 25-08-149** Moved by Mayor Martz that Heisler Council accepts the balance shown on July 2025 Financial Statement as presented.

**CARRIED**

**2024 CCBF Allocation Payment**

**Motion 25-08-150** Moved by Councillor Kovacs that Council makes a motion to accept the July 24, 2025 CCBF Grant allocation payment for 2024 in the amount of \$57,865 as information.

**CARRIED**

**CCBF- 3287 Emergency Pump Electrification for Water Treatment Plant**

**Motion 25-08-151** Moved by Mayor Martz that Council accepts the CCBF 3287 – Emergency Pump Electrification for Water Treatment Plant grant approval in the amount of \$ 30,000.00 as information.

**CARRIED**

**Municipal Funding Request- Battle River Watershed Alliance**

**Motion 25-08-152** Moved by Mayor Martz that the Heisler Council discusses the Municipal Funding Request- Battle River Watershed Alliance and makes a motion to not approve the request.

**CARRIED**

**Donation Offer - Resident**

**Motion 25-08-153** Moved by Councillor Kovacs that the Heisler Council rescinds motion 25-07-130 from July 24, 2025 regular council meeting and makes a motion to accept resident's donation in the amount of \$1,000 towards a new lawn mower for when we find an appropriate one.

**CARRIED**

**Catalis (former MuniWare) ERP 2026-2028 Software Renewal**

**Motion 25-08-154** Moved by Mayor Martz that Council reviews the attached Catalis (former MuniWare) ERP 2026-2028 Software Renewal Agreement and makes a motion to approve it.

**CARRIED**

**Stewart Street Back Alley Swale**

**Motion 25-08-155** Moved by Councillor Kovacs that Council makes a motion to advise CAO to start the process of Public Works Foreman building a drainage swale from the west end of the Community Hall parking lot down to the drainage ditch.

**CARRIED**

**ATCO Franchise Fee 2026**

**Motion 25-08-156** Moved by Mayor Martz that Council makes a motion not to increase ATCO Franchise Fee increase for 2026 and to leave it at 8%.

**CARRIED**

**Correspondence:**

**Motion 25-08-157** Moved by Mayor Martz that Heisler Council accepts the correspondence item numbers 13.1 - 13.13 as information.

13.1 RCMP Andy Wetzstein- Quarterly Community Policing Report

13.2 Alberta RCMP Provincial Policing Report

13.3 RCMP- Killam Provincial Detachment Crime Statistics

13.4 Alberta Municipal Affairs- Allocation-CCBF

13.5 Flagstaff Waste – Meeting Minutes June 23, 2025

13.6 Flagstaff Waste – Email from Kevin Lundy

13.7 Senior's Information-Email from Honorable Jason Nixon with Declaration

13.8 Recommendations on recall of a Municipal Elected Official

13.9 Amendments to the Community Organization Property Tax Exemption Regulation

13.10 Real Property Governance- Fact Sheet

13.11 Real Property Governance- School Ownership Discussion Guide

13.12 RCMP Andy Wetzstein- Email from August 7, 2025

13.13 AGI AG Plastics Engagement- Email from July 31, 2025

**CARRIED**

**CONFIDENTIAL:**

**Motion 25-08-158** Moved by Mayor Martz to move into closed session to discuss issues related to Access to Information Act (ATIA) Section 232 and 21 at 7:49p.m.

**CARRIED**

**Motion 25-08-159** Moved by Mayor Martz to move out of closed session and return to regular meeting at 7:58p.m.

**CARRIED**

**Motion 25-08-160** Moved by Mayor Martz that Council makes a motion to table the confidential items 14.1 and 14.1.1 to the next council meeting.

**TABLED**

**Motion 25-08-161** Moved by Mayor Martz that Council discusses the confidential items 14.2 and advises CAO to email and mail out attached letter to residents.

**CARRIED**

**Motion 25-08-162** Moved by Mayor Martz that Council makes a motion to table the confidential items 14.3 to the next council meeting.

**TABLED**

**Date for next Regular Council Meeting: September 11, 2025 @ 6:00 p.m.**

**ADJOURNMENT:** As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 6:55p.m.

**CARRIED**

**X**

**Brandon Martz**  
Mayor

**X**

**Heidi Rohe**  
CAO

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